

TRINITY LUTHERAN PRESCHOOL

Growing in Grace and Knowledge

Financial Agreement Form 2018/2019

** REQUIRED OF ALL STUDENTS REGISTERED FOR THE 2018-2019 SCHOOL YEAR **

ONE FORM PER FAMILY

In consideration for the enrollment of my student(s) at Trinity Lutheran Preschool, I(we), as parent(s) /guardian(s), jointly and separately agree to the following terms:

- 1. I(we) have read the 2018-2019 Financial Information & pledge to comply with the policies set forth therein.
- 2. All delinquencies from previous school(s) or the previous school year have been cleared.
- 3. I(we) assume personal liability for timely payments of all applicable fees due to TLP on behalf of my student(s).
- 4. I(we) agree that in the event that timely payments are not received, a late charge of \$25.00 will be applied for each month that payment is late and all relevant discounts will be forfeited. In the event a check is returned for non-sufficient funds, a \$25.00 fee will be applied to my account. In addition, delinquent accounts are subject to submission to a third party agency for collection.
- 5. I(we) acknowledge that Trinity Lutheran Preschool has the right to discontinue services to my student(s) if his/her account has a delinquent balance beyond 90 days. Please fill in your information below:

First student's name:

Second student's name:

Third student's name:

Fourth student's name:

Name of person(s) responsible for payments:

Address:

 City:

If account is split between responsible parties a 2nd name of person(s) responsible for payments:

Address:

 City:

How is the account to be split (include an explanation of all financial responsibilities – i.e. tuition and registration. (Attach another piece of paper if necessary.)

ACCEPTANCE OF THE FINANCIAL CONTRACT

I/We, _____, as parent/legal guardian
print name(s)

of the child(ren) listed above, do hereby agree to the financial obligation as itemized in the Financial Contract.

TERMS OF FINANCIAL CONTRACT

In addition to tuition, all Trinity Lutheran Preschool students are required to pay registration fees. These fees are due at the time of registration. \$125.00 for the first child, \$100.00 for each additional sibling. All fees must be paid and a signed financial contract on file before your child or children can start school.

Tuition Rates 2018/2019: Preschool Times and Cost for the School Year

Age	Days	Times	Cost	2nd Preschool Student
2-3 years old	Tuesday/Thursday	10:00 – 12:00	\$1500.00	20% discount of lowest tuition
3-4 years old	Tuesday/Thursday	8:00 – 11:00 or 9:00 – 12:00	\$2100.00	20% discount of lowest tuition
4-5 years old Pre-K	Mon/Wed/Fri	9:00 – 12:00	\$2750.00	20% discount of lowest tuition
4-5 years old Pre-K	Mon/Wed/Fri	7:30 - 12:00	\$3300.00	20% discount of lowest tuition
4-5 years old Pre-K	Mon/Wed/Fri	7:30 – 2:45	\$3850.00	20% discount of lowest tuition
4-5 years old Pre-K or TK - 5 yrs. by 12/31/18 (assessment required)	Mon thru Fri	7:30 - 12:00	\$4200.00	20% discount of lowest tuition
4-5 years old Pre-K or TK - 5 yrs. by 12/31/18 (assessment required)	Mon thru Fri	7:30 – 2:45	\$5200.00	20% discount of lowest tuition
Pre-K or TK Extended Day *subject to enough students enrolled	Mon thru Fri or Mon/Wed/Fri	3:00 - 5:00 3:00 - 5:00	\$2000.00 \$1750.00	20% discount of lowest tuition

TUITION PAYMENT POLICIES: All tuition is paid directly to the school monthly (10 months August 1, 2018 – May 1, 2019) or in one lump sum due August 1, 2018. (5% discount if paid in full by August 1, 2018) You may sign up for monthly auto withdrawal through your financial institution or through us (Simply Giving). Cash or check are accepted at the office. Monthly statements will not be sent. It is your responsibility to remember to pay your tuition. If paying by credit card there is a 3.2% convenience fee for each transaction. Payments will be assessed a \$25.00 late fee after the tenth of each month if payment is not received.

LATE REGISTRATION/EARLY WITHDRAWAL

Families who withdraw their children will be charged two weeks from the time of notification. The annual tuition will be prorated based on a day rate. Trinity Lutheran Preschool does not refund or prorate registration fees. Those who register after the start of school must pay the full registration.

If desiring a monthly due date other than the first of each month, you may request a different date by filling out the following: I (we) request payment to be due on the _____ of each month. I (we) understand payment must be received each month by this date or will be assessed a \$25.00 late fee if not received ten days after this date. This includes months when we are not in school due to holiday or any other non-school day. The date request is only good for the 2018/2019 school year.

I/We have read the above contract and agree to the stipulations listed. Both parents and/or legal guardians must sign below. Choose signature line that applies to you and your family.

Signed: _____ SSN: _____ Date: _____
(mother/legal guardian)

Signed: _____ SSN: _____ Date: _____
(father/legal guardian)